



# City of Pevely

401 Main Street Pevely, Missouri 63070

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A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a special meeting at 6:00 PM on December 21, 2020 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

## Board of Aldermen Closed Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 21, 2020 at 6:00 P.M.

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### Agenda

Pledge of Allegiance  
Roll Call  
Closed Session

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to section 610:021; Paragraph (1) legal actions, causes of action or litigation and Paragraph (2) leasing, purchase or sale of real estate and Paragraph (3) hiring, firing, disciplining or promoting of particular employees and Paragraph (13) individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

Open Session  
Adjourn

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only pursuant to RSMo. 79.130.

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Posted On: 12/18/2020 1:55:44 PM By: Ashton Lowery, City Clerk



# City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri will conduct its regularly scheduled Board of Aldermen meeting at 7:00 P.M. on December 21, 2020 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

## Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting will take place on December 21, 2020 at 7:00 P.M.

### Agenda

1. Pledge of Allegiance

2. Roll Call

3. Citizen's Comments

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out an index card on the podium prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

4. Consent Agenda

a. Approval of Agenda

5. Ordinances

a. Bill #1531 – 2<sup>nd</sup> Reading

An Ordinance Amending Section 500.060, Paragraph B of the City of Pevely Municipal Code Pertaining to the Fee for Moving A Home

b. Bill #1532 – 2<sup>nd</sup> Reading

An Ordinance Adding Chapter 520 to the City of Pevely Municipal Code Pertaining to Tiny Houses

c. Bill #1533 – 2<sup>nd</sup> Reading

An Ordinance Calling A Public Election Submitting, To the Qualified Voters of the City, A Proposition Authorizing A One-Half Cent Storm Water and Local Parks Sales Tax

d. Bill #1534 – 1<sup>st</sup> and 2<sup>nd</sup> Reading

An Ordinance Amending Section 125.330 of the City of Pevely Municipal Code Pertaining to Court Costs

e. Bill #1535 – 1<sup>st</sup> and 2<sup>nd</sup> Reading

An Ordinance Amending the Fiscal Year 2020 Budget for Operations for the City of Pevely, Missouri in the Amounts and for the Accounts as Shown on Exhibit A Attached Hereto



# City of Pevely

401 Main Street Pevely, Missouri 63070

f. Bill #1536 – 1<sup>st</sup> and 2<sup>nd</sup> Reading

An Ordinance Approving and Adopting the Budget for Operations for Fiscal Year 2021 for the City of Pevely, Missouri as Made and Provided for Sections 67.010, Et. Seq. of the Revised Statutes of Missouri

## **6. Resolutions**

a. Resolution 2020/90 – Reading and Approval

A Resolution Issuing Up to Two Personal Days to Each Full-Time City of Pevely Employee and Establishing the Details Related Thereto

## **7. Appointments**

## **8. Bids**

## **9. Motions**

## **10. Continued Business**

- a. Sunshine Request Audit Forms
- b. Calendars

## **11. Committee Reports**

- a. Planning and Zoning
- b. Tourism Board
- c. Police Personnel Board
- d. Park Board

## **12. Administrative Reports**

- a. Attorney Sweeney
- b. Chief Eickhoff
- c. City Administrator

## **13. Council Member Reports**

- a. Alderman Markus
- b. Alderman Coulson
- c. Alderman Tucker
- d. Alderman Menkhus
- e. Alderman Leeder
- f. Alderman Yount
- g. Alderman Brooks
- h. Mayor Haas

## **14. Adjournment**

All copies of all ordinance proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only, pursuant to RSMo. 79.130.

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Posted On: 12/18/2020 1:55:58 PM By: Ashton Lowery, City Clerk

636-475-4452

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636-475-4116 (fax)

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[www.cityofpevely.org](http://www.cityofpevely.org)

**AN ORDINANCE AMENDING SECTION 500.060, PARAGRAPH B OF THE CITY OF PEVELY MUNICIPAL CODE PERTAINING TO THE FEE FOR MOVING A HOME**

WHEREAS, the Mayor and Board of Aldermen of the City of Pevely, Missouri wish to amend the permit fee for moving a home within the City of Pevely; and

WHEREAS, the Pevely Planning & Zoning Commission has reviewed and discussed the proposed changes regarding the permit fee for moving a home and has recommended adopting the language included herein; and

WHEREAS, the City's cost to review the applicable permit application has increased as the cost of living and salaries and benefits for staff have increased; and

WHEREAS, the most appropriate way to amend the permit fee for moving a home within the City of Pevely is to repeal and replace in its entirety Section 500.060, Paragraph B of the City of Pevely Municipal Code which pertains to the fee for moving a home.



NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. That Section 500.060, Paragraph B of the City of Pevely, Missouri Municipal Code is hereby repealed in its entirety and replaced by the following language:

Section 500.060      Building Permit Fees

B. Fee for Moving Home. The permit fee for moving a home from one (1) lot to another or to a new location on the same lot shall be one hundred dollars (\$100.00).

Section 2. That if any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 3. That this ordinance shall be in full force and effect from and after the date of its passage and approval.

Read twice and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

\_\_\_\_\_  
Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**To Put Bill #1531 on its 1st Reading  
by Caption:**

Motioned: Rick Yount  
Seconded: Steve Markus

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson

**To Accept Bill #1531 on its 1st Reading  
by Caption:**

Motioned: Steve Markus  
Seconded: Ryan Tucker

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson



**To Put Bill #1531 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_

**To Approve Bill #1531:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_

**AN ORDINANCE ADDING CHAPTER 520 TO THE CITY OF PEVELY MUNICIPAL CODE PERTAINING TO TINY HOUSES**

WHEREAS, the Mayor and Board of Aldermen of the City of Pevely, Missouri wish to add language to the Municipal Code pertaining to the rules and regulations applicable to tiny houses within the City Limits; and

WHEREAS, the Pevely Planning & Zoning Commission has reviewed and discussed the proposed rules and regulations regarding tiny houses and has recommended adopting the language included herein; and

WHEREAS, the most appropriate way to add language about tiny houses is to add a new chapter to the City of Pevely Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. That the following language shall be added to the City of Pevely, Missouri Municipal Code as Chapter 520:

Chapter 520                      Tiny Houses

Section 520.010              Definitions

When used in this Chapter, the following words shall have the following meanings:

**EGRESS ROOF ACCESS WINDOW**

A skylight or roof widow designed and installed to satisfy the emergency escape and rescues opening requirements of Section R310.2 of the International Residential Code.

**LANDING PLATFORM**

A landing provided as the top step of a stairway accessing a loft.

**LOFT**

A floor level located more than thirty inches (762 mm) above the main floor, open to the main floor on one or more sides with a ceiling height of less than six feet eight inches (2032 mm) and used as a living or sleeping space.

**TINY HOUSE**

A dwelling that is four hundred square feet (37 m<sup>2</sup>) or less in floor area excluding lofts.



## MOBILE TINY HOUSE

A tiny house that is equipped with wheels that are intended for the relocation of the dwelling.

### Section 520.015 Scope

This chapter shall apply to tiny houses used as single-family dwelling units. Tiny houses shall comply with this chapter except as otherwise stated within the Code.

### Section 520.020 Ceiling Height

- A. Habitable space and hallways in tiny houses shall have a ceiling height of not less than six feet eight inches (2032 mm).
- B. Bathrooms, toilet rooms, and kitchens shall have a ceiling height of not less than six feet four inches (1930 mm).
- C. Obstructions including, but not limited to, beams, girders, ducts, and lighting shall not extend below these minimum ceiling heights.
- D. Ceiling heights in loft areas are permitted to be less than six feet eight inches (2032 mm)



### Section 520.025 Lofts

#### A. Minimum Loft Area and Dimensions

- 1. Lofts shall have a floor area of not less than thirty-five square feet (3.25 m<sup>2</sup>).
- 2. Lofts shall not be less than five feet (1524 mm) in any horizontal direction.
- 3. Portions of a loft with a sloped ceiling measuring less than three feet (914 mm) from the finished floor to the finished ceiling shall not be considered as contributing to the minimum required area for the loft.
- 4. Under gable roofs with a minimum slope of six units vertical in twelve units horizontal (50 percent slope), portions of a loft with a sloped ceiling measuring less than sixteen inches (406 mm) from the finished floor to the finished ceiling shall not be considered as contributing to the minimum required area for the loft.

#### B. Loft Access

##### 1. Stairways

- a. Stairways accessing a loft shall not be less than seventeen inches (432 mm) in clear width at or above the handrail. The width below the handrail shall be not less than twenty inches (508 mm).
- b. The headroom in stairways accessing a loft shall be not less than six feet two inches (1880 mm) as measured vertically from a sloped line connecting the tread or landing platform nosings in the middle of their width.
- c. Risers for stairs accessing a loft shall be not less than seven inches (178

- mm) and not more than twelve inches (305 mm) in height.
- d. Tread depth and riser height shall be calculated in accordance with one of the following formulas:
1. The tread depth shall be twenty inches (508 mm) minus four-thirds of the riser height.
  2. The riser height shall be fifteen inches (381 mm) minus three-fourths of the tread depth.
- e. The top tread and riser of the stairways accessing lofts shall be constructed as a landing platform where the loft ceiling height is less than six feet two inches (1880 mm) where the stairway meets the loft. The landing platform shall be eighteen inches (457 mm) to twenty-two inches (559 mm) in depth measured from the nosing of the platform to the edge of the loft, and sixteen inches (406 mm) to eighteen inches (457 mm) in height measured from the landing platform to the loft floor.
- f. Handrails shall comply with Section R311.7.8 of the International Residential Code.
- g. Guards at open sides of stairways shall comply with Section R312.1 of the International Residential Code.
2. Ladders
- a. Ladders accessing lofts shall have a rung width of not less than twelve inches (305 mm) and ten-inch (254 mm) to fourteen-inch (356 mm) spacing between rungs.
  - b. Ladders shall be capable of supporting a two hundred-pound (75 kg) load on any rung.
  - c. Rung spacing shall be uniform within 3/8 inch (9.5 mm).
  - d. Ladders shall be installed between seventy and eighty degrees from horizontal.
3. Alternating Tread Devices
- a. Alternating tread devices accessing lofts shall comply with Sections R311.7.11.1 and R311.7.11.2 of the International Residential Code.
  - b. The clear width at and below the handrails shall be not less than twenty inches (508 mm).
4. Ships Ladders
- a. Ships ladders accessing lofts shall comply with Sections R311.7.12.1 and R311.7.12.2 of the International Residential Code.
  - b. The clear width at and below the handrails shall be not less than twenty inches (508 mm).
- C. Loft Guards
1. Loft guards shall be located along the open sides of lofts.
  2. Loft guards shall be not less than thirty-six inches (914 mm) in height or one-half of the clear height to the ceiling, whichever is less.

#### Section 520.030      Emergency Escape and Rescue Openings

- A. Tiny houses shall meet the requirements of Section R310 of the International Residential Code for emergency escape and rescue openings.



- B. Egress roof access windows in lofts used as sleeping rooms shall be deemed to meet the requirements of Section R310 of the International Residential Code where installed such that the bottom of the opening is not more than forty-four inches (1118 mm) above the loft floor, provided the egress roof access window complies with the minimum opening area requirements of Section R310.2.1 of the International Residential Code.

Section 520.035 Regulations

- A. Setback Requirements. Tiny houses shall, at a minimum, have the following setbacks:

Front	Twenty feet
Side:	Ten feet
Rear:	Fifteen feet

- B. Lot Area Requirements

1. Tiny house lots cannot be smaller than one thousand, two hundred square feet (112 m<sup>2</sup>) in area.
2. Tiny house lots must be between eighteen feet (1.7 m) and thirty feet (2.79 m) in width.

- C. Prohibited Locations. Tiny houses are not permitted to be located in or on any of the following:

1. "A" Agricultural Zoning District
2. "R-1" Low Density Residential Zoning District
3. "R-2" Medium Density Residential Zoning District
4. "R-3" Two-Family Residential Zoning District
5. "R-4" Multi-Family Residential Zoning District
6. "PRD" Planned Residential Development Zoning District
7. "B-1" Medium Density Business Zoning District
8. "B-2" High Density Business Zoning District
9. "I-1" Light Industrial Zoning District
10. "I-2" Heavy Industrial Zoning District
11. "PID" Planned Industrial Zoning District
12. "WF" Waterfront Zoning District
13. Within fifty feet (4.65 m) of any creek, river, creekbank, riverbank, or other waterway or its bank
14. Any portion of a floodplain or floodway as illustrated on the most recent floodplain maps as published by the Federal Emergency Management Agency
15. Any lot where a tiny house already exists

- D. General Regulations

1. All tiny houses are required to have an occupancy inspection performed after the tiny house has been fully constructed or installed and before any residents move in. A new occupancy inspection will be required each time the tenant changes.
2. Short term lodging in tiny houses is prohibited.
3. Each lot will only be permitted to have one (1) tiny house placed on said lot within a twelve (12) month period.



4. No tiny house shall be greater than two (2) stories tall.
5. Each tiny house will be required to have a minimum of one (1) parking space.
6. No more than two (2) occupants are permitted inside the tiny house at any time.
7. All mechanical equipment used in the operation of the tiny house shall be included into the structure of the tiny house and not simply placed on the roof.
8. Solar panels may be permitted on the roof of the tiny house upon approval by the Pevely Building Official.

Section 520.040      Mobile Tiny Houses

A. In addition to the other rules and regulations listed within this Chapter, mobile tiny houses must also abide by the regulations listed in this section.

B. Regulations

1. All mobile tiny houses must be licensed and registered with the Missouri Department of Transportation.
2. Mobile tiny houses must not be movable under their own power.
3. When placed on a lot, the undercarriage components (wheels, axles, tongue, hitch, etc.) must be hidden from view with acceptable coverings as determined by the Pevely Building Official.
4. The mobile tiny house must sit on a paved surface pad that is at least six inches (152 mm) thick, steel-reinforced, and large enough to fit the entire mobile tiny house.
5. The mobile tiny house must be anchored to the pad in such a way to withstand wind gusts of up to one hundred forty (140) miles per hour.



Section 2.      That if any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 3.      That this ordinance shall be in full force and effect from and after the date of its passage and approval.

Read twice and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

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Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

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City Attorney



**To Put Bill #1532 on its 1st Reading  
by Caption:**

Motioned: Rick Yount  
Seconded: Tyler Leeder

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson

**To Accept Bill #1532 on its 1st Reading  
by Caption:**

Motioned: Rick Yount  
Seconded: Steve Markus

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson



**To Put Bill #1532 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_

**To Approve Bill #1532:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_

**AN ORDINANCE CALLING A PUBLIC ELECTION SUBMITTING, TO THE QUALIFIED VOTERS OF THE CITY, A PROPOSITION AUTHORIZING A ONE-HALF CENT STORM WATER AND LOCAL PARKS SALES TAX**

WHEREAS, Section 644.032 of the Revised Statutes of Missouri authorizes a municipality to implement a storm water control and/or local parks sales tax; and

WHEREAS, Section 644.032 of the Revised Statutes of Missouri provides that before any municipality implements a storm water control and/or local parks sales tax, the municipality must first submit the proposition for such implementation, by ordinance, to the voters of said municipality; and

WHEREAS, this storm water control and/or local parks tax is expected to benefit the municipality and its residents by reducing and controlling the damages of storm water, improving the transportation network, providing for robust parks and recreation facilities and improving the health and general welfare, among other benefits; and



WHEREAS, no sales tax ordinance shall be effective until it has been submitted to the qualified voters of the City and approved by a majority of the qualified voters voting.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1.      The ballot title for the storm water and local parks sales tax shall read and be:

QUESTION NO. S & P  
(Storm Water and Local Parks Sales Tax)

Shall the City of Pevely, Missouri impose a sales tax of one-half of one percent (1/2 of \$0.01) on all retail sales for the purpose of providing funding for storm water control and local parks for the City of Pevely, Missouri?

Yes    ☐

No     ☐

INSTRUCTION TO VOTERS

If you are in favor of the proposition, place an X in the box opposite "Yes". If you are opposed to the proposition place an X in the box opposite "No".

Section 2. At the regular election to be held on April 6, 2021, the proposition as set forth in Section 1 hereof shall be submitted to the qualified voters of the City of Pevely, Missouri for their approval. The ballot will read identical to the ballot language set forth in Section 1 hereof.

Section 3. The City Clerk is directed to notify the County Clerk of Jefferson County, Missouri of the adoption of this Ordinance no later than 5:00 pm on January 26, 2021 and to include in the notification all of the terms and provisions required by the Comprehensive Election Act, Chapter 115 of the Revised Statutes of Missouri, as amended, and do all things called for by law in connection with the holding of said election.

Section 4. Pursuant to the authority granted by and subject to the provisions of Section 644.032 of the Revised Statutes of Missouri, a tax for the benefit of the city is hereby imposed upon all sellers for the privilege of engaging in the business of selling tangible personal property or rendering taxable services at retail to the extent and in the manner provided in Section 144.010 through Section 144.525 of the Revised Statutes of Missouri, and the rules and regulations of the director of revenue issued pursuant thereto. The rate of the tax shall be 1/2 percent on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the city, if such property and such services are subject to taxation by the state under the provisions of Section 144.101 through Section 144.525 of the Revised Statutes of Missouri. The tax shall become effective sometime in 2021 and shall be collected as provided in Section 644.032 of the Revised Statutes of Missouri.

Section 5. If the tax is approved by the voters, the City Clerk shall, within 10 days after the approval, forward to the Missouri Director of Revenue by United States registered or certified mail, a certified copy of this ordinance together with certifications of the election returns accompanied by a map of the City clearly showing the boundaries.

Section 6. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

Read twice and passed this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

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Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

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City Attorney



**To Put Bill #1533 on its 1st Reading  
by Caption:**

Motioned: Steve Markus  
Seconded: Rick Yount

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson

**To Accept Bill #1533 on its 1st Reading  
by Caption:**

Motioned: William Brooks  
Seconded: Steve Markus

	<u>Aye</u>	<u>Nay</u>
Yount	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Markus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leeder	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brooks	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Absent: Coulson

**To Put Bill #1533 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_

**To Approve Bill #1533:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	<input type="checkbox"/>	<input type="checkbox"/>
Menkhus	<input type="checkbox"/>	<input type="checkbox"/>
Markus	<input type="checkbox"/>	<input type="checkbox"/>
Coulson	<input type="checkbox"/>	<input type="checkbox"/>
Tucker	<input type="checkbox"/>	<input type="checkbox"/>
Leeder	<input type="checkbox"/>	<input type="checkbox"/>
Brooks	<input type="checkbox"/>	<input type="checkbox"/>

Absent: \_\_\_\_\_



**AN ORDINANCE AMENDING SECTION 125.330 OF THE CITY OF PEVELY  
MUNICIPAL CODE PERTAINING TO COURT COSTS**



WHEREAS, the Mayor and Board of Aldermen of the City of Pevely, Missouri wish to amend the listed court costs collected by the Pevely Municipal Court; and

WHEREAS, the Municipal Judge of the City of Pevely, Missouri hereby recommends making the changes listed herein; and

WHEREAS, the most appropriate way to amend the listed court costs collected by the Pevely Municipal Court is to repeal and replace in its entirety Section 125.330 of the City of Pevely Municipal Code which pertains to Court Costs.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. That Section 125.330 of the City of Pevely, Missouri Municipal Code is hereby repealed in its entirety and replaced by the following language:

Section 125.330      Court Costs

A. In addition to any fine that may be imposed by the Municipal Judge in any case filed in the Pevely Municipal Division of the 23rd Judicial Circuit Court, and in addition to all other fees authorized or required by law, there shall be assessed as costs the following:

1. Costs of Court in the amount of eleven dollars (\$11.00).
2. Judicial Education Fund. A fee of one dollar (\$1.00) is hereby established and assessed as additional Court costs for the Judicial Education Fund.
3. Police Officer training fee. A fee of three dollars (\$3.00) is hereby established and assessed as additional Court costs in each Court proceeding, except that no such fee shall be collected when the proceedings against the defendant have been dismissed.

a. Two dollars (\$2.00) of each such Court cost shall be transmitted monthly to the Treasurer of the City and used to pay for Police Officer training as provided by Sections 590.100 to 590.180, RSMo. The City shall not retain for training purposes more than one thousand five hundred dollars (\$1,500.00) of such funds for each certified Law Enforcement Officer or

candidate for certification employed by the City. Any excess funds shall be transmitted quarterly to the City's General Fund.

- b. One dollar (\$1.00) of each such Court cost shall be sent to the State Treasury to the credit of the Peace Officers Standards and Training Commission Fund created by Section 590.178, RSMo.

4. Inmate Prisoner Detainee Security Fund

- a. There is hereby established a fund known and designated as the "Inmate Prisoner Detainee Security Fund." The City Collector, or City Treasurer, as the case may be, shall accept all funds collected in accordance with Section 125.330 (A) (3) of the Pevely City Code, which said funds shall be utilized to acquire and develop biometric verification systems and information sharing to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which holds persons detained only for a shorter period of time after arrest or after being formally charged can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds in the Inmate Prisoner Detainee Security Fund may also be used for the maintenance, repair, and replacement of the information sharing or biometric verification system, and also to pay for any expenses related to detention, custody, and housing and other expenses for inmates, prisoners, and detainees.

- b. In accordance with Section 488.5026 Revised Statutes of Missouri, a surcharge of two dollars (\$2.00) for violation of all criminal laws and traffic ordinances shall be assessed in each case. No such surcharge shall be collected when any proceeding or the defendant has been dismissed by the court or when costs are to be paid by the City. All such moneys collected under this Subsection shall be remitted to the City Collector or City Treasurer, who shall deposit such funds generated by this surcharge into the Inmate Prisoner Detainee Security Fund.

5. Crime Victims' Compensation Fund. An additional sum of seven dollars fifty cents (\$7.50) shall be assessed and added to the basic costs in Subparagraph (1) of this Subsection, provided that no such cost shall be collected in any proceeding when the proceeding or the defendant has been dismissed by the Court. All sums collected pursuant to this Subparagraph shall be paid at least monthly as follows:

- a. Nine-five percent (95%) of such fees shall be paid to the Director of Revenue of the State of Missouri for deposit as provided in Section 595.045.5, RSMo.

- b. Five percent (5%) shall be paid to the City Treasury.

6. In addition to the other costs authorized in this Section, there shall be assessed a state court automation surcharge of seven dollars (\$7.00) in all cases in which



court costs are taxed. Said surcharge shall be collected by the Municipal Court and transmitted monthly to the Missouri Director of Revenue to the credit of the Missouri Statewide Automation Fund, as provided in Section 488.012.3(5), RSMo. and Section 488.027.2, RSMo.

7. Sheriffs' Retirement Fund. In addition to the other costs authorized in this section, there shall be assessed a Sheriffs' Retirement fund surcharge of three dollars (\$3.00) in all cases in which courts costs are taxed as provided in Section 488.024, RSMo. Said surcharge shall be collected by the Municipal Division and remitted monthly to the Sheriffs' Retirement Fund.
8. There may also be assessed a two dollar (\$2.00) cost per case for each criminal case, including violations of any County or municipal ordinance, for the purpose of providing operating expenses for shelters for battered persons as set out in Section 488.607, RSMo.
9. Other costs, such as for the issuance of a warrant, a commitment, or a summons.
10. Actual costs assessed against the City by the County Sheriff for apprehension or confinement in the County Jail or costs assessed against the City by any other detention facility.
11. Mileage, in the same amount as provided to the Sheriff in criminal violations, for each mile and fraction thereof the officer must travel (both directions) in order to serve any warrant or commitment or order of this Court.
12. Any other reasonable cost as may be otherwise provided by ordinance including, but not limited to, costs of confinement, including any necessary transportation related thereto, medical costs incurred by the City while a defendant is in City custody, and costs related to the arrest and testing of any person for any intoxication-related traffic offense as set out in Section 125.330(A)(10) hereof.
13. Reimbursement of certain costs of arrest.
  - a. Upon a plea or a finding of guilty of violating the provisions of Section 342.020 of this Code or any ordinance of the City of Pevely involving alcohol- or drug-related traffic offenses, the Court may, in addition to imposition of any penalties provided by law, order the convicted person to reimburse the Police Department for the costs associated with such arrest.
  - b. Such costs hereby authorized shall include the reasonable cost of making the arrest, including the cost of any chemical test made as authorized or required by law or ordinance to determine the alcohol or drug content of the person's blood, and the costs of processing, charging, booking and holding such person in custody.
  - c. The Chief of Police may establish a schedule of such costs hereby authorized and shall submit the same to the Municipal Judge. However, the Court may order the costs reduced if it determines that the costs are



excessive.

d. Upon receipt of such additional costs authorized by this Subparagraph, the City Treasurer shall retain such costs in a separate fund to be known as the "DWI/Drug Offense Cost Reimbursement Fund". Monies with such fund shall be appropriated by the Board of Aldermen to the Police Department in amounts equal to those costs so collected and shall be used by such department specifically to enhance and support the enforcement and prosecution of alcohol- and drug-related traffic laws within the City.



14. Witness fees for witnesses compelled to attend sessions of Court pursuant to the Court's subpoena power.

15. The preceding provisions of this Section shall not apply to parking violations paid through the Violations Bureau.

Section 2. That if any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 3. That this ordinance shall be in full force and effect from and after the date of its passage and approval.

Read twice and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

\_\_\_\_\_  
Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

---

City Attorney



**To Put Bill #1534 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Accept Bill #1534 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_



**To Put Bill #1534 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Approve Bill #1534:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET FOR OPERATIONS FOR THE CITY OF PEVELY, MISSOURI IN THE AMOUNTS AND FOR THE ACCOUNTS AS SHOWN ON EXHIBIT A ATTACHED HERETO.**

WHEREAS, it has been brought to the attention of the Mayor and the Board of Aldermen of the City of Pevely that certain items in the budget need to be amended in order to reconcile the books of the City of Pevely for the 2020 fiscal year; and

WHEREAS, the Mayor and Board of Aldermen have examined said requests and have found the same to be necessary; and

WHEREAS, budget amendment and reconciliation are common and necessary to ensure compliance with the laws of the State of Missouri; and

WHEREAS, the Mayor and Board of Aldermen deem it desirable to amend the budget for operations for fiscal year 2020 for the City of Pevely, Missouri in order to effect reconciliation of the books and accounts on advice of the accountant for the City of Pevely.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. The Mayor and Board of Aldermen of the City of Pevely, Missouri do hereby amend the budget for operations for fiscal year 2020 in the amounts and for the accounts as shown on Exhibit A attached hereto and incorporated herein as if set forth in full.

Section 2. The Mayor and Board of Aldermen determine that the proposed budget for operations for fiscal year 2020 meets each requirement of Section 67.040 of the Revised Statutes of Missouri as made and provided in that section.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

Read twice and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.



---

Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

---

Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

---

City Attorney



**To Put Bill #1535 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Accept Bill #1535 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_



**To Put Bill #1535 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Approve Bill #1535:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**CITY OF PEVELY AMENDED BUDGET SUMMARY  
2020**

12/18/2020

<b>Fund</b>	<b>Revenues</b>	<b>Employee Expense</b>	<b>Operations</b>	<b>Debt Service</b>	<b>Capital</b>	<b>Total Expense</b>	<b>Net</b>
<b>General Fund</b>							
Administration	2,789,850.00	122,178.00	568,000.00	0.00	0.00	690,178.00	2,099,672.00
Court	70,000.00	99,514.00	43,425.00	0.00	0.00	142,939.00	(72,939.00)
Police	151,000.00	1,247,936.00	315,350.00	51,700.00	109,780.00	1,724,766.00	(1,573,766.00)
Dispatch	28,000.00	274,802.00	59,000.00	0.00	161,484.00	495,286.00	(467,286.00)
Prosecutor	0.00	47,000.00	6,000.00	0.00	0.00	53,000.00	(53,000.00)
Code Enforcement	36,650.00	127,442.00	58,300.00	0.00	28,389.00	214,131.00	(177,481.00)
Animal Control	1,250.00	56,834.00	19,250.00	0.00	0.00	76,084.00	(74,834.00)
Sanitation	367,000.00	0.00	367,000.00	0.00	0.00	367,000.00	0.00
Park	9,050.00	0.00	28,050.00	0.00	0.00	28,050.00	(19,000.00)
<b>Total General Fund</b>	<b>3,452,800.00</b>	<b>1,975,706.00</b>	<b>1,464,375.00</b>	<b>51,700.00</b>	<b>299,653.00</b>	<b>3,791,434.00</b>	<b>(338,634.00)</b>
					<b>Reserve 12-31-19</b>		<b>1,694,674.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>1,356,040.00</b>
<b>Street/Transportation</b>							
	785,100.00	420,601.00	356,750.00	26,000.00	142,454.00	945,805.00	(160,705.00)
					<b>Reserve 12-31-19</b>		<b>1,152,947.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>992,242.00</b>
<b>County Road Improvement Fund</b>							
	330,000.00	0.00	0.00	0.00	311,111.00	311,111.00	18,889.00
					<b>Reserve 12-31-19</b>		<b>882,039.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>900,928.00</b>
<b>NID Fund</b>							
	326,406.00	0.00	21,500.00	418,881.00	0.00	440,381.00	(113,975.00)
					<b>Reserve 12-31-19</b>		<b>332,687.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>218,712.00</b>
<b>City Hall Fund</b>							
	345,400.00	0.00	10,000.00	243,389.00	14,848.00	268,237.00	77,163.00
					<b>Reserve 12-31-19</b>		<b>530,794.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>607,957.00</b>
<b>Water Fund</b>							
	950,500.00	283,165.00	447,874.00	0.00	380,037.00	1,111,076.00	(160,576.00)
					<b>Reserve 12-31-19</b>		<b>3,092,831.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>2,932,255.00</b>
<b>Sewer Fund</b>							
	1,603,000.00	390,258.00	458,132.00	0.00	208,429.00	1,056,819.00	546,181.00
					<b>Reserve 12-31-19</b>		<b>4,614,751.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>5,160,932.00</b>
<b>City Total</b>	<b>7,793,206.00</b>	<b>3,069,730.00</b>	<b>2,758,631.00</b>	<b>739,970.00</b>	<b>1,356,532.00</b>	<b>7,924,863.00</b>	<b>(131,657.00)</b>
					<b>Reserve 12-31-19</b>		<b>12,300,723.00</b>
					<b>Estimated Reserve 12-31-20</b>		<b>12,169,066.00</b>



**Amended Budget 2020  
Increase (Decrease)**

**Description**

**General Fund Revenue Changes**

Court Fines-Court	(150,000)
Sales Tax-Admin	80,000
Gen Revenue Tax-Admin	53,000
Gross Receipts Fee-Admin	(50,000)
Merchant's License-Admin	20,000
Utility Pilot-Admin	13,000
Festival-Parks	(20,000)

<b>Total</b>	<b>(54,000)</b>
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**General Fund Expenditure Changes**

Computer Service-Court	6,400
Insurance-Admin	(15,000)
Legal-Admin	(15,000)
Transfer Out to Street-Admin	13,000
Capital Improvements-Admin	(30,000)
Salaries and Wages-Police	30,000
Uniforms-Police	10,000
Computer Service-Police	21,000
Utilities-Police	80,000
Vehicle Maintenance-Police	25,000
Lease Payments-Police	10,000
Capital Improvements-Police	14,280
Salaries and Wages-Dispatch	(15,000)
Group Insurance-Dispatch	(15,000)
Capital Expenditures-Dispatch	161,484
Capital Expenditures-Code Enforcement	28,389
Festival-Parks	(20,000)

<b>Total</b>	<b>289,553</b>
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<b>Net Change in General Fund</b>	<b>(343,553)</b>
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**City Transportation Fund Revenue Change**

Sales Tax	45,000
Transfer In	13,000

<b>Total</b>	<b>58,000</b>
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**City Transportation Fund Expenditure Change**

Lagers	(10,000)
Gas & Oil	(10,000)
O & M Materials	10,000
Insurance	(17,000)
Street Lighting	17,000
Capital Improvements/Infrastructure	6,454

<b>Total</b>	<b>(3,546)</b>
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<b>Net Change in City Transportation Fund</b>	<b>61,546</b>
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**County Road Improvement Fund Revenue Change**

Sales Tax	15,000
Grant Revenue	(150,000)



<b>Total</b>	<b>(135,000)</b>
<b>County Road Improvement Fund Expenditure Change</b>	
Capital Expenditures	(438,889)
<b>Total</b>	<b>(438,889)</b>
<b>Net Change in County Road Improv Fund</b>	<b>303,889</b>
<b>NID Fund Change</b>	
Legal	21,500
<b>Net Change in NID Fund</b>	<b>(21,500)</b>
<b>City Hall Fund Revenue Change</b>	
Sales Tax	35,000
<b>Total</b>	<b>35,000</b>
<b>City Hall Fund Expenditure Change</b>	
Capital Expenditures	(135,152)
<b>Total</b>	<b>(135,152)</b>
<b>Net Change in City Hall Fund</b>	<b>170,152</b>
<b>Water Fund Revenue Changes</b>	
Water Fees(Utility)	45,000
Water Taps	(14,000)
<b>Total</b>	<b>31,000</b>
<b>Water Fund Expenditure Changes</b>	
Salaries and Wages	(10,000)
Contracted Services	(15,000)
Equipment	(15,000)
Insurance	(10,000)
System & Line Maintenance	(15,000)
Equipment Repair and Maint	(10,000)
Equipment	(104,963)
<b>Total</b>	<b>(179,963)</b>
<b>Net Change in Water Fund</b>	<b>210,963</b>
<b>Sewer Fund Revenue Changes</b>	
Sewer Fees (Utility)	120,000
<b>Total</b>	<b>120,000</b>
<b>Sewer Fund Expenditure Changes</b>	
Salaries and Wages	(30,000)
Engineering Fees	(10,000)
Small Equipment	(5,500)
System & Line Maintenance	(15,000)
Utility Pilot	10,000
Capital Improvements	(272,571)
<b>Total</b>	<b>(323,071)</b>
<b>Net Change in Sewer Fund</b>	<b>443,071</b>



**AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR OPERATIONS FOR FISCAL YEAR 2021 FOR THE CITY OF PEVELY, MISSOURI AS MADE AND PROVIDED FOR SECTIONS 67.010, ET. SEQ. OF THE REVISED STATUTES OF MISSOURI**

WHEREAS, the City Administrator of the City of Pevely, Missouri has heretofore presented to the Mayor and Board of Aldermen a proposed budget for operations for fiscal year 2021 for the City of Pevely, Missouri; and

WHEREAS, the Mayor and Board of Aldermen have held public workshops to discuss the proposed budget on October 14, 2020 and November 4, 2020 each taking place in the Board Room at City Hall and beginning at 5:30 pm; and

WHEREAS, the City Administrator of the City of Pevely, Missouri has presented to the Mayor and Board of Aldermen a final budget for approval on December 21, 2020; and

WHEREAS, the Mayor and Board of Aldermen of the City of Pevely, Missouri, being mindful of the requirements of Section 67.010, et seq., of the Revised Statutes of Missouri, deem it desirable to approve said budget by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. The Mayor and Board of Aldermen of the City of Pevely, Missouri do hereby approve, adopt, and order filed the budget for operations for fiscal year 2021 in the amounts and for the accounts as shown on Exhibit A attached hereto and incorporated herein as if set forth in full.

Section 2. The Mayor and Board of Aldermen determine that the proposed budget for operations for fiscal year 2021 meets each requirement of Section 67.040 of the Revised Statutes of Missouri as made and provided in that section.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinctive, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

COPY

Read twice and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

\_\_\_\_\_  
Ashton Lowery  
City Clerk of Pevely, MO

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



**To Put Bill #1536 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Accept Bill #1536 on its 1st Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Put Bill #1536 on its 2nd Reading  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Approve Bill #1536:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_



**City of Pevely FY2021 Budget Summary**

<i>Fund</i>	<i>Revenues</i>	<i>Employee Expense</i>	<i>Operations</i>	<i>Debt Service</i>	<i>Capital</i>	<i>Total Expense</i>	<i>Net</i>
<b>General Fund</b>							
Administration	2,768,517.00	122,947.50	611,067.00	0.00	0.00	734,014.50	2,034,502.50
Court	175,000.00	99,295.50	40,200.00	0.00	0.00	139,495.50	35,504.50
Police	147,800.00	1,239,002.50	213,450.00	17,000.00	78,200.00	1,547,652.50	(1,399,852.50)
Dispatch	23,000.00	344,188.75	59,650.00	0.00	0.00	403,838.75	(380,838.75)
Prosecutor	0.00	47,000.00	3,550.00	0.00	0.00	50,550.00	(50,550.00)
Code Enforcement	30,200.00	122,780.00	51,800.00	0.00	0.00	174,580.00	(144,380.00)
Animal Control	2,000.00	55,968.00	25,650.00	0.00	0.00	81,618.00	(79,618.00)
Sanitation	365,000.00	0.00	365,000.00	0.00	0.00	365,000.00	0.00
Park	38,140.00	0.00	52,750.00	0.00	0.00	52,750.00	(14,610.00)
<b>Total General Fund</b>	<b>3,549,657.00</b>	<b>2,031,182.25</b>	<b>1,423,117.00</b>	<b>17,000.00</b>	<b>78,200.00</b>	<b>3,549,499.25</b>	<b>157.75</b>
						<b>Estimated Reserve 12-31-20</b>	<b>1,356,040.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>1,356,197.75</b>
<b>City Transportation (Street)</b>	<b>766,700.00</b>	<b>421,483.00</b>	<b>370,500.00</b>	<b>24,847.00</b>	<b>158,000.00</b>	<b>974,830.00</b>	<b>(208,130.00)</b>
						<b>Estimated Reserve 12-31-20</b>	<b>992,242.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>784,112.00</b>
<b>County Road Improvement Fund</b>	<b>318,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	<b>(281,750.00)</b>
						<b>Estimated Reserve 12-31-20</b>	<b>900,928.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>619,178.00</b>
<b>NID Fund</b>	<b>269,571.00</b>	<b>0.00</b>	<b>0.00</b>	<b>409,281.00</b>	<b>0.00</b>	<b>409,281.00</b>	<b>(139,710.00)</b>
						<b>Estimated Reserve 12-31-20</b>	<b>218,712.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>79,002.00</b>
<b>City Hall Fund</b>	<b>325,350.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>249,120.00</b>	<b>0.00</b>	<b>264,120.00</b>	<b>61,230.00</b>
						<b>Estimated Reserve 12-31-20</b>	<b>607,957.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>669,187.00</b>
<b>Water Fund</b>	<b>948,000.00</b>	<b>334,714.00</b>	<b>488,274.00</b>	<b>0.00</b>	<b>590,000.00</b>	<b>1,412,988.00</b>	<b>(464,988.00)</b>
						<b>Estimated Reserve 12-31-20</b>	<b>2,983,295.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>2,518,307.00</b>
<b>Sewer Fund</b>	<b>1,528,500.00</b>	<b>465,097.00</b>	<b>510,032.00</b>	<b>0.00</b>	<b>305,000.00</b>	<b>1,280,129.00</b>	<b>248,371.00</b>
						<b>Estimated Reserve 12-31-20</b>	<b>5,160,932.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>5,409,303.00</b>
<b>City Total</b>	<b>7,706,028.00</b>	<b>3,252,476.25</b>	<b>2,806,923.00</b>	<b>700,248.00</b>	<b>1,731,200.00</b>	<b>8,490,847.25</b>	<b>(784,819.25)</b>
						<b>Estimated Reserve 12-31-20</b>	<b>12,220,106.00</b>
						<b>Estimated Reserve 12-31-21</b>	<b>11,435,286.75</b>

City of Pevely Budget Workbook

Department:	Court (10-10-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		GENERAL FUND					
10-10-xxxx	4210	Court Fines & Costs	218,455	177,219	220,000	68,151	175,000
	4215	Inmate Security Fee	1,785	0	0	0	0
			220,240	177,219	220,000	68,151	175,000
Expenditures							
Account Number		Account Title					
Employee Expenses							
	5000	Salaries and Wages	42,761	53,441	53,000	51,725	53,000
	5010	Group Insurance	10,242	10,735	13,600	11,894	13,600
	5020	LAGERS	6,928	10,204	10,759	10,380	10,441
	5030	Payroll Taxes	3,580	4,208	4,055	3,911	4,055
	5040	Uniforms	72	0	0	77	100
	5070	Drug Test	30	0	100	60	100
	5110	Judge	17,050	16,500	18,000	16,900	18,000
			80,663	95,088	99,514	94,947	99,296
Operational Expenses							
	5210	Supplies	1,033	812	1,100	1,181	1,000
	5320	Miscellaneous	64	0	200	182	200
	5340	O & M Materials	763	1,179	2,500	278	1,000
	5400	Small Equipment?	1,200	3,424	4,000	1,686	7,000
	5500	Advertising	0	33	0	0	0
	5530	Building Maintenance	0	3	0	0	0
	5550	Computer Service	18,506	17,212	17,600	31,025	20,000
	5555	Software Licensing	0	0	0	0	0
	5570	Dues	219	134	200	200	400
	5600	Training	385	3,032	1,625	124	2,000
	5610	Equipment Repairs	2,807	0	200	0	200
	5640	Insurance	14,427	12,695	0	-964	0
	5670	Legal	22,263	1,500	0	1,500	0
	5700	Other Services & Charges	43	271	2,200	312	1,000
	5750	Postage	1,666	1,293	1,400	663	1,400
	5820	Cleaning	0	1,935	0	450	1,000
	5830	Utilities	8,093	3,530	6,000	3,804	5,000
			71,469	47,054	37,025	41,440	40,200
Capital Improvements							
	9000	Capital Equipment	0	0	0	0	0
		TOTAL REVENUE	220,240	177,219	220,000	68,151	175,000
		TOTAL EXPENDITURES	152,132	142,142	136,539	136,387	139,496
		TOTAL REVENUE - EXPENDITURES	68,108	35,077	83,462	-68,236	35,505

City of Pevely Budget Workbook

Department:	Prosecutor (10-11-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		GENERAL FUND					
10-11-xxxx			0	0	0	0	0
			0	0	0	0	0
Expenditures							
Account Number		Account Title					
Employee Expenses							
	5080	Prosecutor	0	24,750	27,000	24,000	27,000
	5085	Assistant	0	17,995	20,000	15,750	20,000
			0	42,745	47,000	39,750	47,000
Operational Expenses							
	5210	Supplies	0	505	1,000	197	500
	5400	Small Equipment	0	0	750	759	0
	5550	Computer Service	0	1,008	2,500	3,852	2,000
	5570	Dues	0	0	1,000	205	500
	5600	Training	0	0	250	0	250
	5750	Postage	0	20	500	0	300
			0	1,533	6,000	5,013	3,550
	9000	Capital Equipment	0	0	0	0	0
		TOTAL REVENUE	0	0	0	0	0
		TOTAL EXPENDITURE	0	44,278	53,000	44,763	50,550
		TOTAL REVENUE - EXPENDITURE	0	-44,278	-53,000	-44,763	-50,550

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City of Pevely Budget Workbook

Department:	Administraton (10-15-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated 2021 Budget
		GENERAL FUND				
10-15-xxxx	4000	Sales Tax	651,013	638,877	615,000	701,952 685,000
	4080	Gen Revenue Tax	897,810	911,509	897,000	1,032,321 950,000
	4120	Gross Receipts Fee	955,015	851,863	875,000	826,214 830,000
	4220	Auto Stickers (ATV tags?)	124	323	150	462 450
	4230	Liquor License Fee	4,950	6,525	6,000	5,700 5,500
	4240	Merchant's License	55,798	56,738	50,000	75,331 55,000
	4260	Vending License	1,029	1,158	100	829 1,000
	4300	Interest	15,069	16,444	16,000	16,110 16,000
	4320	Reimbursements	27,396	23,605	15,000	11,712 13,000
	4330	Miscellaneous Revenue	17,944	19,046	14,000	19,874 16,000
	4350	Utility PILOT	0	188,261	185,600	199,575 196,567
			2,626,148	2,714,349	2,673,850	2,890,080 2,768,517
Expenditures						
Account Number		Account Title				
Employee Expenses						
	5000	Salaries and Wages	202,888	152,688	84,000	86,613 85,000
	5010	Group Insurance	33,278	19,317	14,000	11,799 14,000
	5020	LAGERS	30,947	24,296	17,052	11,638 16,745
	5030	Payroll Taxes	18,143	13,654	6,426	7,937 6,503
	5040	Uniforms	98	85	500	232 500
	5060?	Reimbursement/Deductible/Boot	0	0	0	0 0
	5070	Drug Test	70	264	200	264 200
			285,424	210,303	122,178	118,483 122,948
Operational Expenses						
	5100	Engineering Fees	0	0	5,000	2,727 5,000
	5120	Auditing & Accounting	98,726	78,771	86,000	65,396 80,000
	5210	Supplies	3,404	3,421	3,800	2,209 2,250
	5300	Gas & Oil	292	118	350	59 250
	5320	Miscellaneous	10,635	4,920	7,500	5,548 6,500
	5340	O & M Materials	13,419	4,320	10,000	2,917 4,000
	5650	Contracted Services (Lawn Services)	6,450	0	0	0 0
	5400	Small Equipment	4,084	7,165	9,500	5,373 6,250
	5500	Advertising	2,950	4,885	3,500	2,856 3,000
	5530	Building Maintenance	11,640	3	2,000	244 500
	5550	Computer Service	29,860	20,011	24,000	30,062 25,000
	5555	Software Licensing	0	0	0	0 0
	5570	Dues	6,919	8,433	5,500	15,057 11,000
	5590	Election Expense	7,948	1,753	3,000	2,341 3,000
	5600	Training	13,638	4,120	3,250	3,285 3,250
	5610	Equipment Repairs	900	11,655	2,500	640 1,000
	5640	Insurance	33,546	31,547	133,000	112,931 160,000
	5670	Legal	62,420	53,403	65,000	34,039 84,000
	5700	Other Services & Charges	5,388	5,058	14,000	14,830 3,000
	5750	Postage	1,576	1,500	3,000	2,329 2,500
	5820	Cleaning	0	3,690	6,000	7,888 6,000
	5830	Utilities	10,670	6,507	11,000	6,399 7,500
	5840	Vehicle Maintenance	0	2,387	1,500	76 500
	6800?	Transfer Out to Street	0	188,261	185,600	199,575 196,567
	6800?	Transfer Out to NID	0	0	0	0 0
			324,465	441,928	585,000	516,781 611,067
	9000	Capital Equipment	14,999	0	30,000	0 0
		TOTAL REVENUE	2,626,148	2,714,349	2,673,850	2,890,080 2,768,517
		TOTAL EXPENDITURES	624,888	652,231	737,178	635,264 734,015
		REVENUE - EXPENDITURES	2,001,260	2,062,118	1,936,672	2,254,816 2,034,503

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City of Pevely Budget Workbook

Department:	Police (10-20-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated 2021 Budget
		GENERAL FUND				
10-20-xxxx	4140	911 Emergency Tele Tax	0	0	0	0
	4180	Dispatch Service	0	0	0	0
	4190	Prisoner Revenue	42,990	54,000	54,000	54,000
		Court Fines and Costs	0	0	0	460
	4290	Grant Income	15,567	12,360	16,200	9,834
	4300	Interest	110	115	100	102
	4325	Donation Revenue	3,000	2,000	0	0
	4330	Miscellaneous Revenue	0	0	0	0
	4340	Police Reports	3,019	4,299	2,500	2,706
	4450	Loan and Lease Proceeds	40,176	0	78,200	77,124
			104,862	72,775	151,000	144,226
						147,800
Expenditures						
Account Number		Account Title				
Employee Expenses						
	5000	Salaries and Wages	790,508	796,883	815,845	844,903
	5010	Group Insurance	144,315	133,108	163,000	147,416
	5020	LAGERS	140,468	135,780	153,379	158,826
	5030	Payroll Taxes	66,409	54,631	62,412	55,982
	5040	Uniforms	16,954	18,963	13,000	23,113
	5060?	Reimbursement/Deductible/Boot	0	0	0	0
	5070	Drug Test	350	444	300	697
			1,159,004	1,139,809	1,207,936	1,230,937
						1,239,003
Operational Expenses						
	5210	Supplies	2,235	692	2,000	539
	5220	Ammunition	0	5,514	7,000	7,642
	5300	Gas & Oil	26,657	21,584	22,000	23,265
	5310	Small Tools & Equipment	1,505	3,416	2,500	5,188
	5320	Miscellaneous	978	109	750	242
	5325	Donation Expense	2,199	0	0	0
	5340	O & M Materials	9,803	9,026	10,000	9,222
	5400	Small Equipment	5,063	6,167	5,000	9,511
	5500	Advertising	940	1,293	500	886
	5510	Public Relations Material	3,437	5,136	5,000	5,357
	5530	Building Maintenance	5,861	628	3,000	3,357
	5550	Computer Service	37,291	56,699	36,400	54,905
	5555	Software Licensing	0	1,758	0	0
	5570	Dues	825	643	1,500	1,086
	5580	Drug Enforcement	11,771	11,674	12,000	11,674
	5600	Training	14,303	11,077	7,500	8,789
	5610	Equipment Repairs	3,872	3,047	5,000	9,225
	5625	Prisoner Expense	3,302	7,332	10,000	1,892
	5640	Insurance	61,774	122,094	0	0
	5670	Legal	22,843	6,859	5,000	0
	5700	Other Services & Charges	0	1,366	1,000	576
	5750	Postage	1,076	894	1,200	910
	5820	Cleaning	1,120	2,878	2,000	3,044
	5830	Utilities	53,283	33,864	30,000	108,885
	5840	Vehicle Maintenance	23,820	38,302	20,000	44,629
			293,958	352,053	189,350	310,824
						213,450
	8001?	Lease Payments	46,023	55,895	41,700	51,220
						17,000
	9000	Capital Equipment	101,485	0	95,500	109,780
						78,200
		TOTAL REVENUE	104,862	72,775	151,000	144,226
						147,800
		TOTAL EXPENDITURES	1,600,470	1,547,756	1,534,486	1,702,761
						1,547,653
		TOTAL REVENUE - EXPENDITURES	-1,495,608	-1,474,981	-1,383,486	-1,558,535
						-1,399,853

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City of Pevely Budget Workbook

Department:		Dispatch (10-21-XXXX)					
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		GENERAL FUND					
10-21-xxxx	4140	911 Emergency Tele Tax	25,897	21,385	28,000	22,251	23,000
	4180	Dispatch Service	0	0	0	0	0
			25,897	21,385	28,000	22,251	23,000
Expenditures							
Account Number		Account Title					
Employee Expenses							
	5000	Salaries and Wages	165,380	177,810	197,500	178,706	232,500
	5010	Group Insurance	38,077	31,301	51,000	32,233	47,000
	5020	LAGERS	26,674	34,011	40,093	34,155	45,803
	5030	Payroll Taxes	13,958	14,253	15,109	13,766	17,786
	5040	Uniforms	0	95	1,000	676	1,000
	5060?	Reimbursement/Deductible/Boot	0	0	0	0	0
	5070	Drug Test	25	102	100	255	100
			244,114	257,572	304,801	259,791	344,189
Operational Expenses							
	5320	Miscellaneous	0	37	0	37	0
	5340	O & M Materials	2,202	2,429	4,000	2,973	3,000
	5400	Small Equipment?	1,684	6,770	6,000	2,985	3,000
	5500	Advertising	0	843	0	2,188	150
	5510	Public Relations Material	0	190	0	0	0
	5550	Computer Service	0	17,542	0	0	14,000
	5555	Software Licensing	9,719	0	10,000	13,284	0
	5600	Training	1,430	822	1,000	1,690	2,500
	5610	Equipment Repairs	1,120	3,634	3,000	4,122	3,000
	5640	Insurance	0	3,829	0	0	0
	5700	Other Service and Charges	0	73	0	22	0
	5820	Cleaning	0	0	0	0	0
	5830	Utilities	54,074	88,983	35,000	33,228	34,000
			70,229	125,152	59,000	60,529	59,650
	9000	Capital Equipment	0	0	0	161,484	0
		TOTAL REVENUE	25,897	21,385	28,000	22,251	23,000
		TOTAL EXPENDITURES	314,343	382,724	363,801	481,804	403,839
		TOTAL REVENUE - EXPENDITURES	-288,446	-361,339	-335,801	-459,553	-380,839

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City of Pevely Budget Workbook

Department:	Code Enforcement (10-25-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated 2021 Budget
		GENERAL FUND				
10-25-xxxx	4241	Contractor License	4,298	5,268	5,000	5,404
	4250	Building Permits	25,743	17,641	25,000	18,693
	4270	P & Z and B of A Fees	100	100	150	706
	4275	Occupancy Permit Fees	7,106	8,291	3,500	8,724
	4280	Security Deposit - Bldg Permit	9,898	0	0	0
	4281	Code Violation Revenue	0	0	3,000	0
	4330	Miscellaneous Revenue	-38	200	0	0
		Vacant Building Fee	0	0	0	800
			47,107	31,500	36,650	34,327
						30,200
Expenditures						
Account Number		Account Title				
Employee Expenses						
	5000	Salaries and Wages	60,918	57,848	82,800	78,886
	5010	Group Insurance	13,831	12,899	20,500	19,902
	5020	LAGERS	299	7,658	16,808	11,769
	5030	Payroll Taxes	5,123	4,779	6,334	6,127
	5040	Uniforms	528	251	800	548
	5060?	Reimbursement/Deductible/Boot	0	0	0	0
	5070	Drug Test	75	102	200	0
			80,774	83,538	127,443	117,232
						122,780
Operational Expenses						
	5100	Engineering Fees	0	2,440	7,500	4,260
	5210	Supplies	1,472	177	1,000	1,692
	5300	Gas & Oil	1,962	1,429	2,000	1,158
	5320	Miscellaneous	88	199	500	448
	5340	O & M Materials	4,213	3,092	3,000	2,337
	5400	Small Equipment	584	1,893	5,000	4,049
	5500	Advertising	1,021	1,691	2,000	1,600
	5530	Building Maintenance	34	111	300	61
	5550	Computer Service	11,665	10,357	12,500	13,190
	5555	Software Licensing	0	0	0	0
	5570	Dues	25	53	500	499
	5600	Training	2,306	1,317	3,000	1,731
	5610	Equipment Repairs	0	17	1,000	0
	5640	Insurance	14,745	11,689	0	0
	5670	Legal	313	0	0	0
	5700	Other Services & Charges	25	110	5,500	6,993
	5750	Postage	1,490	1,293	1,500	663
	5820	Cleaning	0	1,935	2,000	2,215
	5830	Utilities	8,218	5,476	6,000	5,969
	5840	Vehicle Maintenance	1,237	2,021	2,000	2,132
	5845	Code Violation Expense	0	90	3,000	165
			49,398	45,391	58,300	49,162
						51,800
	9000	Capital Equipment	0	14,945	0	28,389
						0
		TOTAL REVENUE	47,107	31,500	36,650	34,327
						30,200
		TOTAL EXPENDITURES	130,172	143,873	185,743	194,783
						174,580
		TOTAL REVENUE - EXPENDITURES	-83,065	-112,373	-149,093	-160,456
						-144,380

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City of Pevely Budget Workbook

Department:	Animal Control (10-29-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		GENERAL FUND					
10-29-xxxx	4200	Animal Control	2,625	1,629	1,250	2,246	2,000
			2,625	1,629	1,250	2,246	2,000
Expenditures							
Account Number		Account Title					
	5000	Salaries and Wages	32,611	36,386	35,900	35,269	35,900
	5010	Group Insurance	8,357	8,167	10,400	8,954	9,800
	5020	LAGERS	5,898	6,967	7,288	7,090	7,072
	5030	Payroll Taxes	2,788	2,883	2,746	2,716	2,746
	5040	Uniforms	61	157	400	100	400
	5070	Drug Test	0	60	100	0	50
			49,715	54,620	56,834	54,129	55,968
	5210	Supplies	361	483	800	566	500
	5300	Gas & Oil	950	834	1,100	477	1,000
	5320	Miscellaneous	156	9	200	61	100
	5330	Vet Expenses	1,640	1,052	1,500	2,036	1,800
	5340	O & M Materials	1,044	1,827	1,600	1,289	1,600
	5400	Small Equipment?	1,005	860	1,300	748	1,300
	5500	Advertising	0	33	0	0	0
	5530	Building Maintenance	87	339	600	336	5,600
	5550	Computer Service	2,094	8,396	1,300	5,385	4,000
	5570	Dues	20	24	50	0	50
	5600	Training	50	307	500	246	500
	5610	Equipment Repairs	54	0	200	0	200
	5640	Insurance	12,190	10,386	0	0	0
	5700	Other Services & Charges	200	238	500	185	500
	5750	Postage	677	100	600	0	500
	5830	Utilities	9,031	5,515	8,000	6,373	7,000
	5840	Vehicle Maintenance	1,689	56	1,000	128	1,000
			31,248	30,461	19,250	17,830	25,650
	9000	Capital Equipment	0	0	0	0	0
		TOTAL REVENUE	2,625	1,629	1,250	2,246	2,000
		TOTAL EXPENDITURES	80,963	85,082	76,084	71,959	81,618
		TOTAL REVENUE - EXPENDITURES	-78,338	-83,453	-74,834	-69,713	-79,618

City of Pevely Budget Workbook

Department:	Sanitation (10-35-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		GENERAL FUND					
10-35-xxxx	4170	Trash Service	343,889	352,597	367,000	362,519	365,000
	4100	Finance Charges	203	0	0	0	0
			344,092	352,597	367,000	362,519	365,000
Expenditures							
Account Number		Account Title					
			0	0	0	0	0
	5130	Trash Hauling Service	337,535	347,571	367,000	356,012	365,000
	5700	Other Service & Charges	0	25	0	0	0
			337,535	347,596	367,000	356,012	365,000
	9000	Capital Equipment	0	0	0	0	0
		TOTAL REVENUE	344,092	352,597	367,000	362,519	365,000
		TOTAL EXPENDITURES	337,535	347,596	367,000	356,012	365,000
		TOTAL REVENUE - EXPENDITURES	6,557	5,001	0	6,507	0



City of Pevely Budget Workbook

Department:	Parks (10-40-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated
		GENERAL FUND				
10-40-xxxx	4265	Pavilion Fee	660	644	500	710
	4266	Festival Income	26,165	24,358	25,000	4,039
	4267	Other Activities	3,283	17,251	3,500	554
	4300	Interest Income	60	56	50	26
			30,168	42,309	29,050	5,329
Expenditures						
Account Number		Account Title				
			0	0	0	0
	5300	Gas & Oil	0	0	200	0
	5320	Miscellaneous	358	121	100	111
	5340	O & M Materials	3,840	3,324	3,500	4,262
	5400	Small Equipment	201	0	250	0
	5410	Projects	0	312	250	0
	5530	Building Maintenance	7,172	331	2,500	1,605
	5615	Festival	45,795	36,023	40,000	17,629
	5616	Other Activities	14,441	24,396	0	6,026
	5640	Insurance	6,058	0	0	0
	5650	Contracted Services - Lawn Care	20,590	0	0	0
	5830	Utilities	444	2,002	1,250	1,065
			98,899	66,509	48,050	30,698
	9000	Capital Equipment	0	0	0	0
		TOTAL REVENUE	30,168	42,309	29,050	5,329
		TOTAL EXPENDITURES	98,899	66,509	48,050	30,698
		TOTAL REVENUE - EXPENDITURES	-68,731	-24,200	-19,000	-25,369

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## City of Pevely Budget Workbook

Department:	City Transportation (20-00-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated
		CITY TRANSPORTATION FUND				
20-00-xxxx	4000	Sales Tax	375,016	373,012	354,000	402,210
	4010	Gasoline Tax	146,957	148,546	145,000	140,217
	4015	Road & Bridge Tax	44,055	21,287	15,000	21,287
	4020	Vehicle Fees	24,706	24,937	24,000	24,536
	4300	Interest	3,463	4,785	3,500	3,458
	4330	Miscellaneous Revenue	924	69,251	0	2,802
	4400	Transfer In	0	188,261	185,600	199,576
	4450	Loan and Lease Proceeds	0	159,120	0	0
			595,121	989,199	727,100	794,086
						766,700
Expenditures						
Account Number		Account Title				
	5000	Salaries and Wages	172,350	257,509	278,000	274,007
	5010	Group Insurance	45,457	55,908	71,600	62,177
	5020	LAGERS	25,640	31,880	56,434	42,226
	5030	Payroll Taxes	12,511	20,374	21,267	20,555
	5040	Uniforms	1,878	2,519	2,800	2,622
	5060?	Reimbursement/Deductible/Boot	0	0	0	0
	5070	Drug Test	460	400	500	732
			258,296	368,591	430,601	402,319
						421,483
	5100	Engineering Fees	7,199	456	0	356
	5210	Supplies	1,777	700	1,000	925
	5300	Gas & Oil	17,579	24,162	27,000	16,564
	5310	Small Tools & Equipment	2,104	3,069	3,000	1,422
	5320	Miscellaneous	-2,420	382	2,000	585
	5340	O & M Materials	19,164	23,955	20,000	29,887
	5345	Snow & Ice Removal Material	0	55,209	45,000	43,553
	5346	Street Sweeping Contract	0	1,050	0	0
	5400	Small Equipment	18,702	11,151	7,500	6,458
	5500	Advertising	569	333	250	504
	5530	Building Maintenance	6,613	2,078	3,000	6,394
	5540	License & Permits	46	0	0	0
	5550	Computer Service	4,068	9,236	2,000	7,039
	5555	Software Licensing	0	0	0	0
	5570	Dues	0	50	0	0
	5600	Training	0	0	1,000	733
	5640	Insurance	45,837	57,278	82,000	64,077
	5650	Contracted Services (Lawn Service)	12,750	0	0	0
	5700	Other Services and Charges	0	1,730	4,500	1,811
	5750	Postage	0	0	0	0
	5770	Street Repair & Maintenance	31,307	0	0	0
	5790	Street Lighting	64,479	63,057	70,000	87,331
	5800	Signs	13,132	10,624	20,000	11,533
	5830	Utilities	7,102	10,172	10,500	12,977
	5840	Vehicle Maintenance	5,089	5,991	8,000	2,603
	6010	Equipment Repair & Maintenance	32,993	61,007	50,000	43,599
	6800	Transfer Out	0	0	0	0
			288,090	341,688	356,750	338,351
						370,500
	8001	Lease Payments	0	24,967	26,000	24,847
						24,847
	9000	Capital Equipment	26,518	167,413	136,000	142,454
						158,000
		TOTAL REVENUE	595,121	989,199	727,100	794,086
						766,700
		TOTAL EXPENDITURES	572,904	902,659	949,351	907,971
						974,830
		TOTAL REVENUE - EXPENDITURES	22,217	86,540	-222,251	-113,885
						-208,130

## City of Pevely Budget Workbook

Department:	County Transportation (30-00-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		COUNTY TRANSPORTATION FUND					
30-00-xxxx	4000	Sales Tax	303,335	305,936	300,000	317,362	306,000
	4290	Grant Revenue	30,046	303,410	150,000	481	0
	4300	Interest Income	627,917	22,351	15,000	9,310	12,250
	4400	Transfer In	0	0	0	0	0
			961,298	631,697	465,000	327,153	318,250
Expenditures							
Account Number		Account Title					
			0	0	0	0	0
	5100	Engineering Fees	0	0	0	0	0
	5320	Miscellaneous	15	0	0	0	0
			15	0	0	0	0
	9000	Capital Equipment	1,359,454	306,464	750,000	164,762	600,000
		TOTAL REVENUE	961,298	631,697	465,000	327,153	318,250
		TOTAL EXPENDITURES	1,359,469	306,464	750,000	164,762	600,000
		TOTAL REVENUE - EXPENDITURES	-398,171	325,233	-285,000	162,391	-281,750

City of Pevely Budget Workbook

Department:	NID Fund (31-00-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		NID FUND					
31-00-xxxx	4130	NID Fees	238,905	476,803	225,000	27,540	168,255
	4300	Interest	10	10	100	4	10
	4330	Miscellaneous Revenue	0	0	0	0	0
	4400	Transfer In from General Fund	0	0	0	0	0
	4400	Transfer In from Water Fund	43,265	101,306	49,074	49,074	49,074
	4400	Transfer In from Sewer Fund	56,245	0	52,232	52,232	52,232
	4450	Loan & Lease Proceeds	0	0	0		0
			338,425	578,119	326,406	128,850	269,571
Expenditures							
Account Number		Account Title					
			0	0	0	0	0
	5670	Legal	0	0	0	0	0
			0	0	0	0	0
	5320	Miscellaneous	0	0	0	0	0
	5700	Trustee Fees	0	0	1,000	0	0
	6160	Property Owners Association Fees	0	0	8,600	0	0
	8008	Cost of Issuance	0	0	0	0	0
	8001	Loan Payments	0	0	0	0	0
	8009	2017 Lease Payments - Int	62,602	53,474	44,281	44,281	44,281
	8010	2017 Lease Payments - Prin	360,000	356,000	365,000	365,000	365,000
	8002	2004 SER NID Bond Prin	0	0	0	0	0
	8003	2004 SER NID Bond Int	0	0	0	0	0
			422,602	409,474	418,881	409,281	409,281
		TOTAL REVENUE	338,425	578,119	326,406	128,850	269,571
		TOTAL EXPENDITURES	422,602	409,474	418,881	409,281	409,281
		TOTAL REVENUE - EXPENDITURES	-84,177	168,645	-92,475	-280,431	-139,710

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City of Pevely Budget Workbook

Department:	City Hall Fund (32-00-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		CITY HALL FUND					
32-00-xxxx	4000	Sales Tax	325,286	322,542	310,000	350,978	325,000
	4300	Interest	406	478	400	304	350
	4330	Miscellaneous Revenue	15	590	0	93	0
	4450	Loan & Lease Proceeds	0		0	0	0
			325,707	323,609	310,400	351,375	325,350
Expenditures							
Account Number		Account Title					
	5320	Miscellaneous	0	373	0	0	0
	5530	Building Maintenance	6,760	6,313	10,000	11,221	15,000
	5670	Legal	0	0	0	0	0
	5700	Other Service & Charges	4,492	86	0	0	0
			11,252	6,773	10,000	11,221	15,000
	5700	Trustee Fees	0	0	0	0	0
	8001	Equipment Lease Payment	10,951	10,238	0	1	0
	8004	2007 Cert Interest	0	0	0	0	0
	8005	2007 Cert Principal	0	0	0	0	0
	8008	Cost of Issuance	0	0	0	0	0
	8009	2017 Lease Payments - Int	83,793	79,713	73,389	75,557	71,120
	8010	2017 Lease Payments - Prin	164,000	156,000	170,000	170,000	178,000
			258,744	245,951	243,389	245,558	249,120
	9000	Capital Improvements	0	0	150,000	14,848	0
		TOTAL REVENUE	325,707	323,609	310,400	351,375	325,350
		TOTAL EXPENDITURES	269,996	252,723	403,389	271,627	264,120
		TOTAL REVENUE - EXPENDITURES	55,711	70,886	-92,989	79,748	61,231

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City of Pevely Budget Workbook

Department:	Water (40-00-XXXX)					
Revenues						
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated 2021 Budget
		WATER FUND				
		Sales Tax	0	42,299	0	28,234 26,000
40-00-xxxx	4030	Water Fees	887,330	890,783	870,000	919,561 890,000
	4060	Water Taps	18,200	11,700	15,500	1,700 4,000
	4100	Finance Charges	12,234	14,200	14,000	13,252 13,000
	4300	Interest	6,572	7,678	6,500	4,880 5,000
	4330	Miscellaneous Revenue	19,207	13,049	13,500	11,048 10,000
		Developer Advance	0	0	0	0 0
			943,543	979,709	919,500	978,675 948,000
Expenditures						
Account Number		Account Title				
	5000	Salaries and Wages	106,017	125,856	194,500	175,009 224,000
	5010	Group Insurance	28,659	24,896	43,202	37,882 48,000
	5020	LAGERS	18,091	23,986	39,484	33,105 44,128
	5030	Payroll Taxes	8,348	9,635	14,879	12,698 17,136
	5040	Uniforms	699	538	800	717 1,200
	5070	Drug Test	70	77	300	164 250
			161,884	184,987	293,165	259,575 334,714
	5100	Engineering Fees	0	356	5,000	356 2,500
	5200	Supplies	1,496	788	1,500	571 800
	5300	Gas & Oil	5,177	8,236	7,500	4,935 7,000
	5310	Small Tools & Equipment	523	1,113	2,000	153 1,200
	5320	Miscellaneous	251	188	2,500	642 1,000
	5340	O & M Materials	8,417	4,413	8,000	4,312 5,000
	5350	Contracted Services	1,500	0	20,000	2,788 12,000
	5400	Small Equipment	18,232	9,180	25,000	4,914 7,000
	5500	Advertising	1,040	1,051	2,000	1,067 1,250
	5530	Building Maintenance	960	2,741	10,000	1,531 8,000
	5540	License & Permits	0	0	250	6,379 6,500
	5550	Computer Service	11,919	12,409	14,000	16,332 15,000
	5555	Software Licensing	0	0	0	0 0
	5570	Dues	576	1,167	750	515 750
	5600	Training	2,601	1,771	2,500	1,653 2,500
	5640	Insurance	34,040	40,586	65,000	52,411 55,000
	5670	Legal	0	0	1,500	0 1,000
	5700	Other Services and Charges	7,628	14,390	13,000	8,799 10,000
	5750	Postage	4,359	6,563	5,000	5,914 6,000
		Sales Tax	0	0	0	26,233 26,000
	5820	Cleaning	0	0	0	450 800
	5830	Utilities	115,345	94,602	115,000	105,842 115,000
	5840	Vehicle Maintenance	1,792	1,484	1,200	493 1,200
	6000	System and Line Maintenance	126,482	45,841	70,000	52,285 70,000
	6010	Equipment Repair & Maintenance	17,519	6,020	20,000	8,092 10,000
	6400	Lab Testing	4,475	2,673	2,500	2,802 2,500
	6850	Utility PILOT Fees	0	69,782	69,600	73,565 71,200
	6800	Transfer to NID	43,265	49,074	49,074	49,074 49,074
			407,597	374,429	512,874	432,108 488,274
	9000	Capital Equipment	51,154	8,648	485,000	328,997 590,000
		Infrastructure		113,925		
		TOTAL REVENUE	943,543	979,709	919,500	978,675 948,000
		TOTAL EXPENDITURES	620,635	681,989	1,291,039	1,020,680 1,412,988
		TOTAL REVENUE - EXPENDITURES	322,908	297,720	-371,539	-42,005 -464,988

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City of Pevely Budget Workbook

Department:	Sewer (50-00-XXXX)						
Revenues							
Account Number		Account Title	2018 Actual	2019 Actual	2020 Budget	2020 Estimated	2021 Budget
		SEWER FUND					
50-00-xxxx	4030	Sewer Fees	1,436,893	1,479,518	1,450,000	1,575,131	1,500,000
	4100	Finance Charges	25,350	24,992	24,000	24,497	24,000
	4290	Grant Income	26,990	0	0	0	0
	4300	Interest	2,622	3,057	6,500	1,939	2,000
	4320	Reimbursements	0	0	0	0	0
	4330	Miscellaneous Revenue	3,042	2,560	2,500	2,945	2,500
		Sale of Property	0	35,000	0	0	0
			1,494,897	1,545,126	1,483,000	1,604,512	1,528,500
Expenditures							
Account Number		Account Title					
	5000	Salaries and Wages	174,084	209,144	285,000	252,382	319,000
	5010	Group Insurance	35,102	31,088	53,600	44,762	57,000
	5020	LAGERS	29,788	40,013	57,855	48,666	62,843
	5030	Payroll Taxes	14,593	16,781	21,803	19,164	24,404
	5040	Uniforms	1,267	1,443	1,400	1,967	1,600
	5070	Drug Test	0	92	600	0	250
			254,834	298,560	420,258	366,941	465,097
	5100	Engineering Fees	47	0	10,000	0	10,000
	5200	Supplies	1,050	493	1,000	606	1,000
	5300	Gas & Oil	6,849	8,975	7,000	4,980	7,000
	5310	Small Tools & Equipment	740	626	2,000	997	2,000
	5320	Miscellaneous	157	35	1,000	75	1,000
	5340	O & M Materials	1,746	3,406	3,000	2,206	3,000
	5400	Small Equipment	1,858	2,598	17,000	11,500	10,000
	5500	Advertising	171	415	300	346	600
	5530	Building Maintenance	649	1,585	5,000	2,445	4,000
	5540	License & Permits	3,000	2,002	2,000	2,034	10,000
	5550	Computer Service	9,669	9,978	17,000	15,109	16,000
	5555	Software Licensing	0	0	0	0	0
	5570	Dues	808	1,076	600	698	700
	5600	Training	-59	1,032	2,000	1,537	2,000
	5640	Insurance	37,665	44,973	53,000	52,769	55,000
	5670	Legal	0	0	8,000	0	5,000
	5700	Other Services and Charges	6,946	8,159	10,000	8,768	10,000
	5750	Postage	71	14	1,000	250	500
	5830	Utilities	89,342	69,691	85,000	78,804	84,000
		Vehicle Maintenance	0	450	0	450	500
	5855	Maintenance Contracts	0	0	9,000	0	2,000
	6000	System and Line Maintenance	28,461	38,347	35,000	18,089	24,000
	6010	Equipment Repair & Maintenance	29,680	0	30,000	28,843	20,000
	6020	Sludge Removal	2,050	48,384	4,000	5,937	60,000
	6020	Lab Testing	2,317	2,341	2,500	2,180	4,000
	6410	Lab Supplies and Equipment	3,037	7,737	5,000	4,285	5,500
	6850	Utility PILOT Fees	0	118,479	116,000	126,010	120,000
	6800	Transfer to NID	56,245	52,232	52,232	52,232	52,232
			282,499	423,028	478,632	421,150	510,032
	9000	Capital Equipment	280,820	101,211	481,000	208,429	305,000
		Infrastructure		274,412			
		TOTAL REVENUE	1,494,897	1,545,126	1,483,000	1,604,512	1,528,500
		TOTAL EXPENDITURES	818,153	1,097,211	1,379,890	996,520	1,280,129
		TOTAL REVENUE - EXPENDITURES	676,744	447,915	103,111	607,992	248,371

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**A RESOLUTION ISSUING UP TO TWO PERSONAL DAYS TO EACH FULL-TIME CITY OF PEVELY EMPLOYEE AND ESTABLISHING THE DETAILS RELATED THERETO**

WHEREAS, the fiscal year 2021 budget for the City of Pevely does not include raises for City employees; and

WHEREAS, the Mayor and Board of Aldermen desire to add up to two (2) Personal Days per year to the benefit package for each full-time City of Pevely employee depending on the employee's date of hire; and

WHEREAS, these Personal Days shall become a part of the benefit package for all full-time employees of the City of Pevely until such time that the Mayor and Board of Aldermen remove them or otherwise amend the policies and procedures related thereto; and

WHEREAS, the adoption of this resolution shall not guarantee, or prevent, Personal Days from being issued in future years.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

1. Each full-time employee of the City of Pevely, Missouri shall be entitled to up to two (2) Personal Days as described herein for use during 2021 and each year thereafter, unless otherwise modified by resolution.
2. Each full-time employee who is working for the City of Pevely on January 1 shall receive two (2) days, each employee hired between January 1 and June 30 shall receive two (2) days, each employee hired between July 1 and October 31 shall receive one (1) day, and each employee hired on or after November 1 shall not be entitled to any Personal Days for the year in which they were hired as provided by this resolution.
3. Personal Days provided as per this resolution are required to be used in their entirety by December 31 in the year in which they were issued and any unused Personal Days shall be eliminated and shall not be rolled over into the following year; and
4. Personal Days provided as per this resolution may not be used in intervals shorter than eight (8) hours and an employee who desires to use a Personal Day must receive approval from his or her supervisor at least twenty-four (24) hours in advance; and
5. The City Administrator may make such other adjustments regarding the use of Personal Days as necessary in the best interest of the City of Pevely; and

6. The City Clerk shall distribute Personal Days to each current and future full-time employee of the City of Pevely as described herein.
7. This resolution shall be in full force and effect from and after the date of its passage and approval.

Read once and passed this \_\_\_\_ day of \_\_\_\_\_, 2020.



\_\_\_\_\_  
Presiding Officer of the Board of Aldermen

\_\_\_\_\_  
Stephanie M. Haas  
Mayor of Pevely, MO

ATTEST:

\_\_\_\_\_  
Ashton Lowery  
City Clerk of Pevely, MO

**To Read Resolution #2020/90  
by Caption:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_

**To Approve Resolution #2020/90:**

Motioned: \_\_\_\_\_  
Seconded: \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: \_\_\_\_\_





## Sunshine Request Audit Tracking:

### I. Acceptance:

Date of Request	Inquiring Party	Documents Requesting
12/7	ILDA Kennon	NOV 2020 AP report. OCT 2020 Financial report

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

### II. Acknowledgement: (By Pevely City Official)

Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but no later than the end of the third business day following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are allowed to exceed the three days for production, but they are required to notify you of the delay and explain when they anticipate the records will be ready.

COPY

☐ On Hold: Reason for Delay

- ☐ Request is Pending based upon Section 610.100 – 610.120 of RSMo.
  - ☐ Juvenile records, safety of a victim or witness, under criminal investigation, etc.
- ☐ Other (Explain): \_\_\_\_\_

Replied By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

#### Check At Least One:

- ☒ Telephone (Spoke To: ILDA). ☐ (Left Voicemail)
- ☐ Email
- ☐ Postal Mail
- ☐ Other (Explain): \_\_\_\_\_

### III. Action Taken:

#### Check At Least One:

- ☒ Completed: Artifacts Ready For Pick Up
- ☐ Completed: Artifacts Mailed
- ☐ Completed: Other (Explain): \_\_\_\_\_

Date Information Received: 12 / 7 /20 20

### IV. Accounting and Accountability

City Official	Hours	Cost	Payment Type
KENZIE KING	—	3.10	Cash

\*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.

**Sunshine Request Audit Tracking:**

**I. Acceptance:**

Date of Request	Inquiring Party	Documents Requesting
11/10/2020	110A Kennon	Sept 2020 Financials Oct 2020 Ap report

Accepted By: Kentue King Date: 11/10/2020 Time: 1030AM

**II. Acknowledgement: (By Pevely City Official)**

*Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but **no later than the end of the third business day** following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are allowed to exceed the three days for production, but they are required to notify you of the delay and explain when they anticipate the records will be ready.*

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- ☐ Completed: Other (Explain): \_\_\_\_\_

Date Information Received: 11 / 10 /20 20

**IV. Accounting and Accountability**

City Official	Hours	Cost	Payment Type
<u>Ashton Lowery</u>	<u>—</u>	<u>\$3.30</u>	<u>Cash</u>

\*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.

# January 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		Dec 29 Agenda Items to Ashton by 4 PM			1 City Hall Closed	2
3	4 BOA 7:00 PM	5 P&Z 6 PM	6	7 Court	8	9
10	11	12	13	14	15	16
17	18 City Hall Closed	19	20	21 Court	22	23
24	25	26 Agenda Items to Ashton by 4 PM	27	28	29	30
31						

# February 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BOA Meeting 7:00 PM	2 P&Z 6:00 PM	3	4 Court	5	6
7	8	9	10	11	12	13
14	15	16	17	18 Court	19	20
21	22	23 Agenda items to Ashton by 4:00 PM	24	25	26	27
28						

# March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> BOA 7PM	<b>2</b> P&Z 6PM	<b>3</b>	<b>4</b> Court	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> Court	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b> Agenda Items to Ashton by 4PM	<b>31</b>			