

# City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a special meeting at 6:00 PM on April 19, 2021 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

### **Board of Aldermen Closed Meeting**

Special Note: This meeting will be recorded.

The meeting will take place on April 19, 2021 at 6:00 P.M.

### Agenda

Pledge of Allegiance Roll Call Closed Session

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to section 610:021; Paragraph (1) legal actions, causes of action or litigation and Paragraph (2) leasing, purchase or sale of real estate and Paragraph (3) hiring, firing, disciplining, or promoting of particular employees and Paragraph (13) individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

Open Session Adjourn

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only pursuant to RSMo. 79.130.

Posted On: 4/16/2021 12:32:11 PM By: Ashton Cooke, City Clerk



# City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri will conduct its regularly scheduled Board of Aldermen meeting at 7:00 P.M. on April 19, 2021 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

### **Board of Aldermen Regular Meeting**

Special Note: This meeting will be recorded.

The meeting will take place on April 19, 2021 at 7:00 P.M.

### Agenda

### 1. Pledge of Allegiance

### 2. Roll Call

### 3. Citizen's Comments

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out an index card on the podium prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

### 4. Consent Agenda

- a. Approval of Agenda
- b. March Court Report
- c. March Administration Report

### 5. Ordinances

a. Ordinance 1540 – 1<sup>st</sup> and 2<sup>nd</sup> Reading

An Ordinance of the City of Pevely Accepting Certain Streets for City Maintenance

### 6. Resolutions

a. Resolution 2021/99 - Reading and Approval

A Resolution Authorizing the Sale of Certain Parcels of Real Estate

### 7. Appointments

### 8. Bids

### 9. Motions

### 10. New Business

- a. Easement Maintenance Public Works
- b. Parking in Hunters Glen William Brooks
- c. Park Maintenance and Updates Ron Ebmeier
- d. Trash and Debris along Roadways Stephanie Haas



# City of Pevely

401 Main Street Pevely, Missouri 63070

### 11. Continued Business

- a. City Hall Phones
- b. Full Page Utility Bills
- c. Business Occupancy Inspection
- d. Emergency exit door in men's restroom
- e. Sunshine Request Audit Forms
- f. Calendars

### 12. Committee Reports

- a. Planning and Zoning
- b. Tourism Board
- c. Police Personnel Board
- d. Park Board

### 13. Administrative Reports

- a. Attorney Sweeney
- b. Chief Eickhoff
- c. City Administrator

### 14. Council Member Reports

- a. Alderman Markus
- b. Alderman Coulson
- c. Alderman Tucker
- d. Alderman Menkhus
- e. Alderman Leeder
- f. Alderman Yount
- g. Alderman Brooks
- h. Mayor Haas

### 15. Adjournment

All copies of all ordinance proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only, pursuant to RSMo. 79.130.

Posted On: 4/16/2021 12:32:48 PM By: Ashton Cooke, City Clerk

### MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity. Contact information same as last report [ ] I. COURT INFORMATION Municipality: **PEVELY** Reporting Period: **MARCH 2021** Mailing Address: 401 MAIN STREET PEVELY, MO. 63070 Software Vendor: Information Technology, Inc. Physical Address: 401 MAIN STREET PEVELY, MO 63070 County: JEFFERSON Circuit: 23 Telephone Number: (636) 475-3355 Fax Number: (636) 224-2741 Prepared by: GASSEL, DANA M E-mail Address: dgassel@cityofpevely.org iNotes: [] Municipal Judge(s): STEVEN M DAVIS / R.SCOTT HARNESS Prosecuting Attorney: THOMAS P DUGGAN JR, / PHILIP DENNIS Alcohol & Drug Other Non-Traffic II. MONTHLY CASELOAD INFORMATION related Traffic Traffic Ordinance A. Cases(citations / informations) pending at start of month 250 5355 1516 B. Cases (citations / informations) filed 0 85 13 C. Cases(citations / informations)) disposed 1. jury trial (Springfield, Jefferson County, and St. Louis County only) 0 0 0 2. court / bench trial - GUILTY 0 0 3. court / bench trial - NOT GUILTY 0 0 0 4. plea of GUILTY in court 0 54 6 5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs) 0 10 0 6. dismissed by court 0 12 2 7. nolle prosequi 0 8 0 8. certified for jury trial (not heard in the Municipal Division) 0 0 0 9. TOTAL CASE DISPOSITIONS 0 84 8 D. Cases (citations / informations) pending at end of month 250 [pending caseload = (A + B) - C9] 5356 1521 E. Trial de Novo and / or appeal applications filed 0 0 0 III. WARRANT INFORMATION (pre- & post-disposition) IV. PARKING TICKETS 1. # Issued during reporting period 12 # Issued during period 0 2: # Served/withdrawn during reporting period 34 Court staff does not process parking tickets 3. # Outstanding at end of reporting period 763

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110
OSCA Help Desk: 1-888-541-4894 Fax: 573-526-0338 <u>E-mail: MunicipalDivision.Reports@courts.mo.gov</u>

### MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality:	PEVELY Reporting		Reporting Period:	porting Period: MARCH 2021	
V. <u>DISBURSEMENTS</u>					-	
Excess Revenue (minor traffice violations, subject to the excellimitation)	c and municipal ess revenue perc	ordir enra	nance ige	Other disbursements cont		- 411
Fines - Excess Revenue		\$	7,523.00		\$	
Clerk Fee - Excess Revenue		\$	727.00		\$	
Crime Victims Compensation (C surcharge - Paid to City/Excess		\$	25.46		\$	
Bond forfeitures (paid to city) - E Revenue	xcess	\$	0.00		\$	
Total Excess Revenue		\$	8,275.46		\$	
Other Revenue (non-minor tra not subject to the excess reve			•		\$	
Fines - Other		\$	1,066.50		\$	
Clerk Fee - Other	\$	5	88.00		\$	
Judicial Education Fund (JEF) Court does not retain funds f	OI JEF	\$	75.00		\$	
Peace Officer Standards and Training (POST) Comission surcharge		5	75.00		\$	
Crime Victims Compenation (CVC) Fund surcharge - Paid To State		3	534.00		\$	
Crime Victims Compensation (C surcharge - Paid to City/Other	3	5	3.04		\$	
Law Enforcement Training (LET) surcharge	Fund \$	<b>3</b>	150.00		\$	
Domestic Violence Shelter surch	arge \$		0.00		\$	
nmate Prisoner Detanee Securit urcharge	y Fund \$		150.00		\$	
Sheriffs' Retirement Fund (SRF)	surcharge \$		225.00		\$	
Restitution	\$		0.00		\$	
arking ticket revenue (including	penalties) \$		50.00		\$	
ond forfeitures (paid to city) - C	Other \$		600.00		\$	
otal Other Revenue			3,016.54		\$	
ther disbursements: Enter be			•	Total Other disbursements	\$	201.50
es not listed above. Designate i ercentage limitation. Examples i rest costs, witness fees, and bo	nclude, but are no			Total Disbursements of Costs, Fees, Surcharges, and Bonds Forfeited	\$	11,493.50
ADMIN FEE FOR CREDIT CAR	DS - Other \$		92.00	Bond refunds	\$	0.00
ADMIN FEE FOR CREDIT CARI	OS - Excess \$		109.50	Total Disbursements	\$	11,493.50

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110
OSCA Help Desk: 1-888-541-4894 Fax: 573-526-0338 E-mail: Municipal Division.Reports@courts.mo.gov

# **March 2021**

• Contractors Licenses: 14

• Business Licenses: 5

Liquor Licenses: 1

• ATV Permits: 6

• Voter Registrations: 0

Yard Sale Permits: 0

• Sunshine Requests: 2

Pavilion Rentals: 8

• Hired Employees: 1

• Termed Employees: 0

Animal Registrations: 4

Work Orders: 3

Admin Overtime Hours Worked: Hours Total 56

• Income by Source:

o Gross Receipts - \$4,042.67

o E911 Tax - \$764.10

Animal Control - \$25

o Miscellaneous – General Revenue - \$14,347.20

o Contractor's Licenses - \$732

o Merchant Licenses - \$4,167.51

o Pavilion Fees - \$304

Liquor Licenses - \$750



### AN ORDINANCE ACCEPTING CERTAIN STREETS FOR CITY MAINTENANCE



WHEREAS, the City of Pevely, Missouri will, from time to time, accept maintenance of certain real property, including streets; and

WHEREAS, pursuant to Section 410.180 of the Municipal Code of the City of Pevely, streets must meet minimum design standards in order to secure the public health, safety, and welfare; and

WHEREAS, streets may be accepted by the City of Pevely to ensure the proper development, growth, and success of the City of Pevely.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

Section 1. The following streets, having met and/or satisfied the required design standards of the City of Pevely, are hereby accepted for ownership and maintenance by the City of Pevely:

Cherry Blossom Court Magnolia Way Melanie Court Stone Mountain Court Tara Trails Twelve Oaks Place

Section 2. Said streets shall be fully accepted upon the recording of the general warranty deed transferring ownership of the streets to the City of Pevely.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval by the Mayor and Board of Aldermen.

Read twice and passed this day of	, 2021.	
	Stephanie M. Haas	
	Mayor of Pevely MO	



To Put Bill # by Caption:	1540 on its 1	lst Reading	To Accept by Caption		n its 1st Reading
Motioned: Seconded:			Motioned: _ Seconded: _		
Yount Menkhus Markus Coulson Tucker Leeder Brooks Absent:			Yount Menkhus Markus Coulson Tucker Leeder Brooks Absent:		<u>Nay</u>
Motioned:Seconded:			Motioned: _ Seconded:		
Yount Menkhus Markus Coulson Tucker Leeder Brooks	Aye	Nay	Yount Menkhus Markus Coulson Tucker Leeder Brooks	<u>Aye</u>	Nay
Absent:	-		Absent:		==



# A RESOLUTION AUTHORIZING THE SALE OF CERTAIN PARCELS OF REAL ESTATE

WHEREAS, the City of Pevely ("City") is the owner of certain parcels of real estate located within the Southern Heights subdivision; and

WHEREAS, these parcels of real estate were intended for development as residential parcels and have no practical use as public property; and

WHEREAS, these parcels were acquired by Jefferson County for unpaid taxes and the City purchased them in 2016 from the Jefferson County Delinquent Tax Trustee to facilitate the continued development of the Southern Heights subdivision; and

WHEREAS, the City desires to sell said parcels; and

WHEREAS, the City has determined the value of the parcels and has received an offer commensurate with the determined value.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI AS FOLLOWS:

- 1. The Mayor or City Administrator is hereby authorized and directed on behalf of the City to secure the sale of the parcels of real estate, more specifically described in Exhibit A, which is attached hereto and made a part hereof.
- 2. The Mayor and the officers, agents, and employees of the City are hereby authorized and directed to take such further action and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the terms of the proposed sale of the parcels identified in Exhibit A.

Read once and passed this day of	, 2021.
	Presiding Officer of the Board of Alderman

0.1	(COPY)
Stephanie M. Haas	
Mayor of Pevely, MO	

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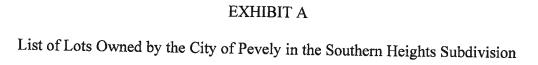
Ashton Cooke City Clerk of Pevely, MO

# To Read Resolution #2021/99 by Caption:

## To Approve Resolution #2021/99:

	1
(CO	PY

Motioned: _ Seconded: _			Motioned: _ Seconded: _		
T7	<u>Aye</u>	Nay		Aye	Nay
Yount Menkhus	·	<del>1 - 1 - 1</del>	Yount		
			Menkhus		
Markus Coulson	—		Markus		
Tucker	-		Coulson		
Leeder			Tucker Leeder	No.	<del></del> -
Brooks	-				
DIOOKS	-	2	Brooks		===:
Absent:			Absent:	-	





Parcel ID Number	Subdivision Lot Number	Property Address
11101200000079	34	1905 Magnolia Way
11101200000080	35	1909 Magnolia Way
11101200000092	47	1957 Magnolia Way
11101200000093	48	1961 Magnolia Way
11101200000094	49	1965 Magnolia Way
11101200000095	50	1969 Magnolia Way
11101200000137	90	1980 Magnolia Way
11101200000139	92	1972 Magnolia Way
11101200000140	93	1968 Magnolia Way
11101200000141	94	1964 Magnolia Way
11101200000142	95	1958 Magnolia Way
11101200000143	96	1952 Magnolia Way
11101200000179	132	1728 Cherry Blossom
11101200000180	133	1722 Cherry Blossom
11101200000181	134	1718 Cherry Blossom
11101200000182	135	1714 Cherry Blossom
11101200000184	137	1706 Cherry Blossom
11101200000187	140	1910 Magnolia Way
11101200000190	143	1705 Twelve Oaks
11101200000194	146	1717 Twelve Oaks
11101200000196	148	1725 Twelve Oaks
11101200000197	149	1729 Twelve Oaks
11101200000204	156	1757 Twelve Oaks
11101200000212	164	1752 Twelve Oaks
11101200000213	165	1748 Twelve Oaks

11101200000214	166	1742 Twelve Oaks
11101200000218	170	1724 Twelve Oaks
11101200000219	171	1720 Twelve Oaks
11101200000222	174	1708 Twelve Oaks
11101200000224	176	1700 Twelve Oaks
11101200000225	177	1694 Twelve Oaks
11101200000226	178	1690 Twelve Oaks
11101200000227	179	1686 Twelve Oaks
11101200000228	180	1682 Twelve Oaks
11101200000229	181	1678 Twelve Oaks
11101200000230	182	1672 Twelve Oaks
11101200000234	186	8513 Stone Mountain Court
11101200000244	196	8571 Stone Mountain Court
11101200000245	197	8575 Stone Mountain Court
11101200000257	209	8602 Stone Mountain Court
11101200000259	211	8594 Stone Mountain Court
11101200000260	212	8590 Stone Mountain Court
11101200000264	216	8572 Stone Mountain Court





# **Sunshine Request Audit Tracking:**



# I. Acceptance:

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Date of Request	Inquir	ring Party	Documents Requesting		
11101000			ordinance 309	F. 010	
4181201	Brenda	Simis	Ordinance 30-		
			Dramance 350	NIA BULL MARTI	
1.7			V a	010-DDYN19954	
Accepted By:	enzle Kil	nox	Date: 48 2021 1	Time: <u>453AM</u>	
II. Ackno	wladgamant	· (Dy Davids	City Official)		
	-	, -	City Official)		
<u>business da</u>	<b>y</b> following the custodia	an of records' receipt o	responded to as soon as possible, but f the request. If access is not granted i	mmediately, the custodian of records is	
required to ex governmenta	xplain the reason for th I bodies are allowed to	e delay and the earlies exceed the three days	at date and time that the records will be a for production, but they are required to	available. Therefore, public	
when they an	ticipate the records wil	l be ready.	to production, but they die required to	Thomas you or the delay and explain	
□ On Hold: <i>Rea</i>	ison for Dalan				
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			tim or witness, under crimina		
o Other	(Explain):	•			
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$\square$ Other (Explain): $\underline{}$	TONO (VOC)	MUT TXUT.	LETTER JERTY VIA USE	s & given in person	
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III. Action 7 Check At Least One:					
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☐ Completed: Oth	ner (Explain):				
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	ting and Aco			<u> </u>	
A City Offi		Hours	Cost	Payment Type	
11010-1010	V25 F 20 00			J J Pe	

\*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.



# **Sunshine Request Audit Tracking:**



## I. Acceptance:

D / CD /		- D						
Date of Request	Inquiri	ng Party	Docume	nts Requesting				
4/5/2021 IWA Ken		noh	feb financio	a report.				
Accepted By: Kenzie King Date: 45 2021 Time: 9494M								
II. Acknowledgement: (By Pevely City Official)								
Section 610. business da required to ex governmenta	.023.3, RSMo, requires to a property following the custodian applain the reason for the	that each request be responsor of records' receipt of the delay and the earliest detected the three days for	oonded to as soon as possible, but <u>r</u>	nmediately, the custodian of records is available. Therefore, public				
	est is Pending base Juvenile records	, safety of a victin	10.100 – 610.120 of RSMon or witness, under crimina	al investigation, etc.				
Replied By:		D	ate: T	ime:				
Check At Least One	**							
☐ Telephone (Spoke	To:		☐ (Left Voicemail)					
□ Email								
☐ Postal Mail								
☐ Other (Explain): _								
III. Action Check At Least One Completed: Ar	•	Dick Un						
		Ріск Ор						
☐ Completed: Art								
☐ Completed: Of	her (Explain):							
Date Information Received: 4 / 5 /20 21								
IV. Accounting and Accountability								
City Off	icial	Hours	Cost	Payment Type				
	リヤレ		4770					

\*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.



# **Sunshine Request Audit Tracking:**



### I. Acceptance:

1. Receptance.									
Date of Request	te of Request Inquiring Party Documents Req		nts Requesting						
4/5/2021	ILMA Ke	nnon	March Ap R	eport.					
	1								
Accepted By: Kerry Date: 45/2021 Time: 949771									
Section business required a government	s day following the custodia to explain the reason for the	that each request be responsion of records' receipt of the edelay and the earliest deexceed the three days for	oonded to as soon as possible, but <u>n</u>	nmediately, the custodian of records is available. Therefore, public					
o Rec	<ul> <li>Juvenile records</li> </ul>	s, safety of a victim	0.100 – 610.120 of RSMo or witness, under crimina	l investigation, etc.					
Replied By: Date: Time:									
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□ Telephone (Spoke To:). □ (Left Voicemail)									
□ Email									
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☐ Other (Explain)									
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IV. Accounting and Accountability									
	Official	Hours	Cost	Payment Type					
100	N - N - / - 0								

\*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.

Sat 10 24 17 CITY HALL CLOSED Fri 23 30 16 6 Court 15 Court Thu 22 29  $\infty$ April 2021 P&Z 6PM AGENDA ITEMS TO ASHTON BY Wed 4PM14 28 21 / Dept Windows Election Day Closed Tue 13 20 27 BOA 7PM BOA 7PM Mon 19 2 26 12 Sun 25 18 11 4

AGENDA ITEMS

TO ASHTON BY

4PM

# May 2021 Tue Wed Thu

Sun

Mon

Fri

Sat

1	$\infty$	15	22	29	
	7	14	21	28	
	6 COURT	13 COURT	20	27	
	5	12	19	26	
	4 P&Z 6PM	11 AGENDA ITEMS TO ASHTON BY 4PM	18	25	
	3 4 BOA 7PM P&Z 6PM	10	17 BOA 7PM	24	31 CITY HALL CLOSED
	2	6	16	23	30

# **June 2021**



Sat

Fri

Thu

Wed

Tue

Mon

Sun

26 12 19 S 25 18 11 Court Court 24 10 17 16 23 30 S 6 Agenda items to Ashton by Agenda items to Ashton by Agenda Items to Ashton by P&Z 6PM 4:00 PM 4:00 PM 4:00 PM 15 22  $\infty$ BOA 7PM BOA 7PM 21 28 14 20 27 13 9